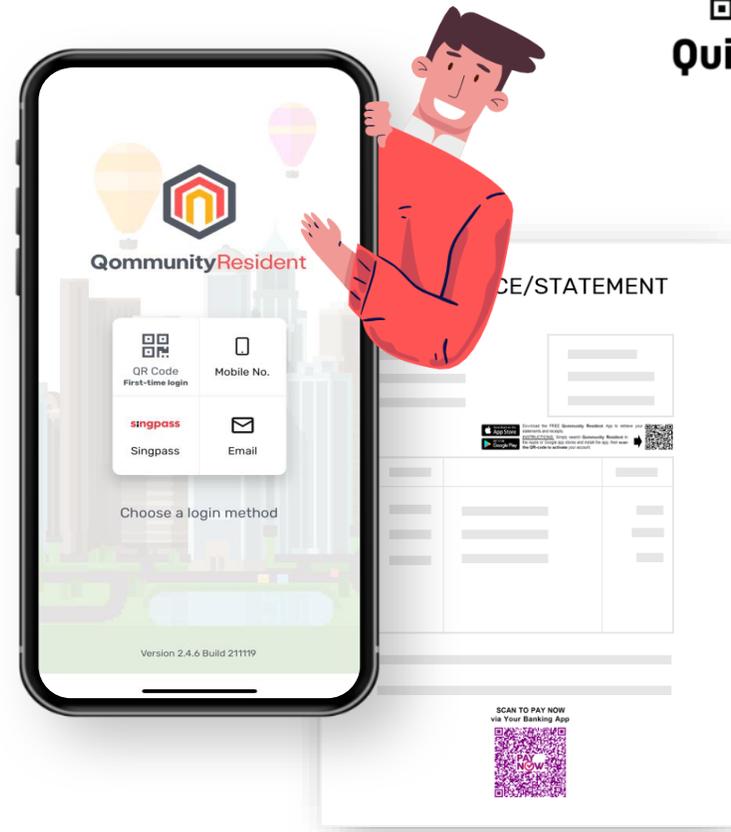


# Guide to Register for Qornerstone QuickPay™

Pay condo bills securely and  
instantly.



Powered  
by DBS



## Registration Link:

<https://www.cognitoforms.com/IBASETechnologyPteLtd/StartAcceptingDigitalPayments>

# How to Fill Up QuickPay Registration Form



QORNERSTONE

## Start Accepting Digital Payments

Activation form for Cornerstone QuickPay.

① Page 1 ② Page 2 ③ Page 3

### A. Company Profile

Legal Entity Name \*

*Company Name must be the exact registered business entity name*

Corporate UEN \*

*UEN is the standard identification number of an entity for convenient interaction with government agencies. Whether it is filing your corporate tax returns or applying for import and export permit.*

PEPPOL ID

*PEPPOL id is your unique address in the PEPPOL network, which allows your company or organization to receive PEPPOL invoices.*

**Legal Entity Name (Mandatory):**  
The legal entity name of the estate

**Corporate UEN (Mandatory):**  
UEN of the MCST

**PEPPOL ID (Non-mandatory):**  
Fill in only if applicable

# How to Fill Up QuickPay Registration Form

**Registered Address \***

Address Line 1

Address Line 2

Postal / Zip Code Singapore

**Billing Address**

Address Line 1

Address Line 2

Postal / Zip Code Singapore

**B. Business Contact Details**

**Name \***

First Last

**Email \*** **Contact No \***

Point of Contact for additional info regarding this application.

**Registered Address (Mandatory):**  
The registered address of the estate

**Billing Address (Non-mandatory):**  
If not filled in/required, Billing Address will be stated as the same as Registered Address (above)

**Business Contact Details (Mandatory):**  
The staff, who is also the main contact person regarding this application. Notification on daily amount sweeps will be sent to this email address.  
\*First & Last Name are mandatory

# How to Fill Up QuickPay Registration Form

## Supporting Documents

Please upload bank statement, ACRA Biz file, SLA Certificate of Constitution or MC meeting minutes etc.

⊗ Item 1

Document \*

Upload or drag files here.

+ Add Item

Next >

1

## Supporting Documents (Mandatory):

- Bank statement showing the bank account details such as Bank Name, Account Number, and etc. (highly recommended to upload this document for Qornerstone to verify the bank account details)
- ACRA Biz file
- Any other documents

Click 'Next' to proceed to Page 2.

# How to Fill Up QuickPay Registration Form

1 Page 1 2 Page 2 3 Page 3

## C. Bank Account

MCST Bank \*



MCST Bank \*

DBS

ANZ

Bank of China

BNP Paribas

Citibank

CIMB

**DBS**

Deutsche Bank

HSBC

HL Bank

PayNow Corporate UEN \*

How can I receive payments with PayNow Corporate?

You can publish your UEN or your PayNow QR code on your bill, invoice, business card, website, app, email and even at in-store counter.

- Businesses can pay to your UEN via internet or mobile banking.
- Individuals can scan your QR using a mobile banking app from any PayNow participating banks.

## MCST Bank (Mandatory):

Click on the dropdown-icon to select the Bank

## \*PayNow Corporate UEN (Mandatory):

Input the PayNow Corporate UEN No.

**\*MCST Bank Account must be PayNow Corporate-registered.**

# How to Fill Up QuickPay Registration Form

## Account Details

### Account Name \*

*This name will appear on the bank statement and email notification.*

### Branch Code \*

*Branch Codes are 3 digit figures registered to a branch.*

### SWIFT Code \*

*SWIFT Codes are 8 or 11 characters.*

### Account Number \*

*Account numbers are 7-11 digit figures registered to a bank account.*

- BOC: 11 digits
- BNP paribas: 11 digits
- CIMB: 10 digits
- Citibank: 10 digits
- DBS: usually 10 digits
- HSBC: length varies
- ICBC: 11 digits
- Maybank: 11 digits
- OCBC: length varies
- Standard Chartered: 10 digits
- UOB: 10 digits

< Back

Next >

## Account Details (Mandatory):

Fill in the Account Name, Branch Code, Swift Code, Account Number

**Click 'Next' to proceed to Page 3.**

# How to Fill Up QuickPay Registration Form

1 Page 1 2 Page 2 3 Page 3

## D. Account Verification

Verified by

Approver 1

Name \*

<input type="text" value="First"/>	<input type="text" value="Last"/>
------------------------------------	-----------------------------------

Email \*

<input type="text"/>	<input type="text"/>
----------------------	----------------------

Phone \*

<input type="text"/>
----------------------

Role

<input type="text"/>
----------------------

[+ Add Approver](#)

I acknowledge that the information above is correct. By signing this form I am authorising Cornerstone to keep my information on file. I also acknowledge and accept the Subscription Terms and Conditions stated by Cornerstone.

[Terms of Use](#)

[Data Protection and Security Policy](#)

[General FAQs](#)

[Security FAQs](#)

[< Back](#) [Submit](#)

## Account Verification - Approver (Mandatory):

Fill in the Council Member info -> Office Bearers like Chairman or Treasurer

\*First & Last Name are mandatory

An email notification will be sent to Approver upon online submission.

Tick the checkbox and click on any links to view the information.

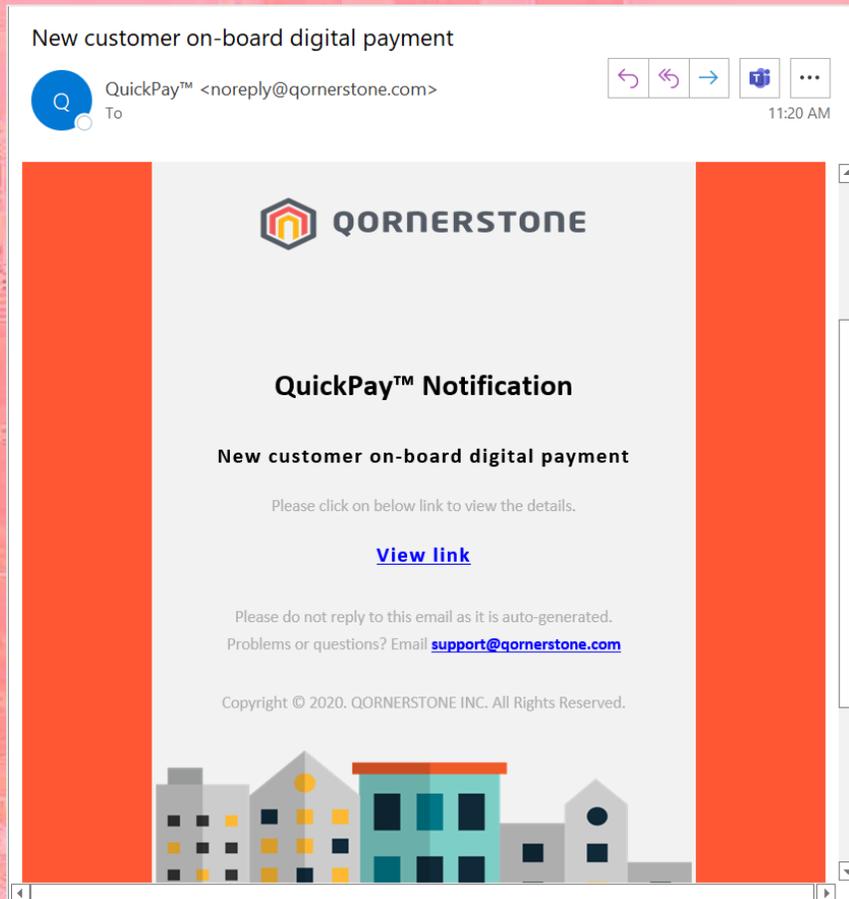
**Click 'Submit' to submit your application.**

# What's Next

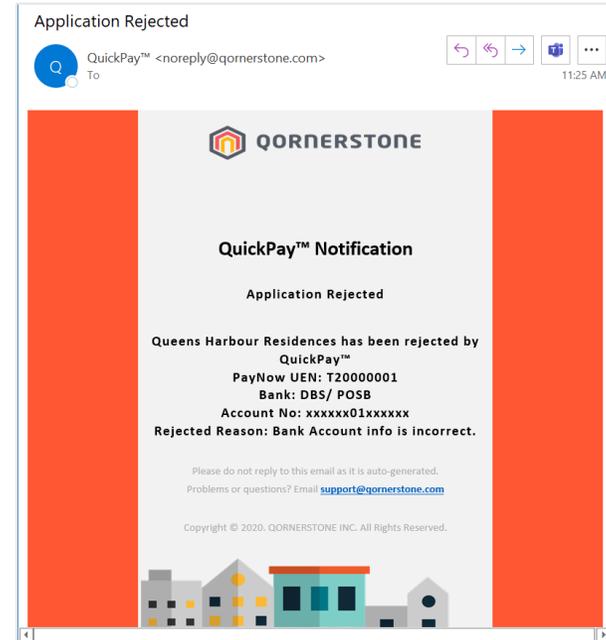
1

Upon form submission, both the Business Contact Person & Account Verifier, as stated in the QuickPay Registration Form, will receive an email notification.

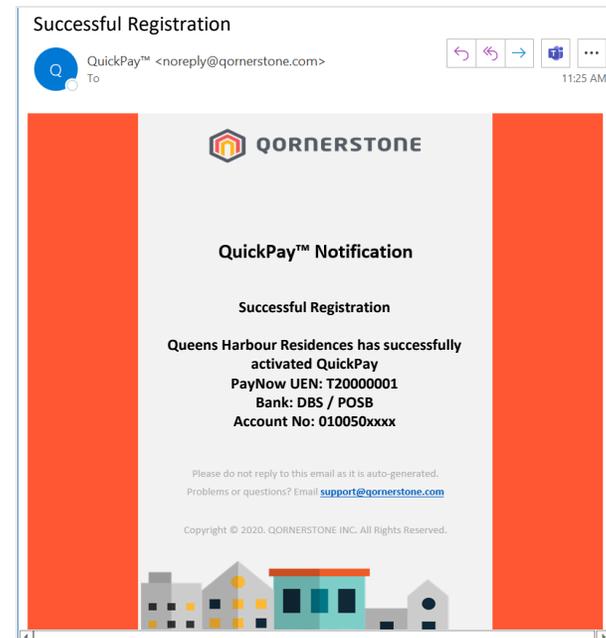
*No action is required. This email is for information purposes only.*



2



**When QuickPay Registration is Rejected:**  
An email notification will be sent to Business Contact Person only. *Qornerstone will inform Business Contact Person via email on the reason of rejection. A re-submission of QuickPay registration form is required.*

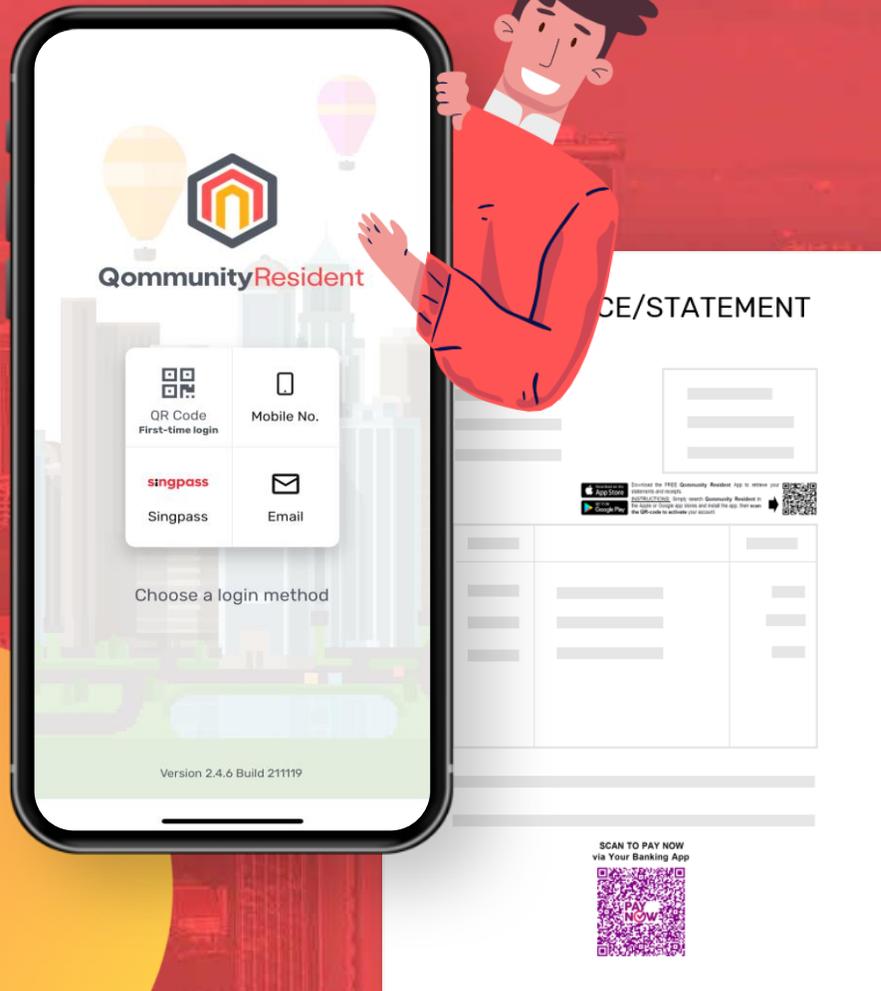


**When QuickPay Registration is Approved:**  
An email notification will be sent to both the Business Contact Person & Account Verifier. *No action is required. This email is for information purposes only.*





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# Qornerstone QuickPay™

Instant and secure  
payments.