1. Other Income Receipt

Finance > Banking > New Receipt > One Time Receipt > Next > Select Payment Mode > Next > Select Bank Account > Finish > Receipt Details > Save

Property **Tenant/Owner** **Finance** **Maintenance** **Portal** **Control Panel**

Home Page | New Receipt ×

New Receipt

1 - Payer's Name | 2 - Receipt Mode | 3 - Receipt Account

1. **Payer's Name**
   One Time Receipt

2. **Receipt Mode**
   Cheque Receipt

3. **Receipt Account**
   12020 Cash At Bank - Note 3

4. **Receipt Currency**
   SGD Singapore Dollar

Please select the Receipt Mode from the followings:-

◉ Cheque Receipt   ⑥
○ Cash Receipt
○ Bank Direct Debit

Home Page | New Receipt ×

New Receipt

1 - Payer's Name | 2 - Receipt Mode | 3 - Receipt Account

1. **Payer's Name**
   One Time Receipt

2. **Receipt Mode**
   Cheque Receipt

3. **Receipt Account**
   12020 Cash At Bank - Note 3

Please select the Receipt Account from the followings:-

◉ 12020 Cash At Bank - Note 3   ⑦

i.   Payee's Name

ii.   Cheque Number

iii.   Description

iv.   Accounts Code

v.   Amount

vi.   Select GST Category

vii.   Add/Update Item