

FINANCE MODULE

1. Create New Supplier

Finance > Supplier > New Supplier > Supplier Details > Save

The screenshot displays the 'New Supplier' form in the Finance module. The navigation menu on the left includes 'Supplier' (highlighted with a red box and a yellow circle '2') and 'New Supplier' (highlighted with a red box and a yellow circle '3'). The main form has three tabs: '1 - General' (highlighted with a red box and a yellow circle '1'), '2 - Address', and '3 - Contact Person' (highlighted with a yellow circle '4'). The 'General' tab is active, showing fields for Contact Name (ABC PEST MANAGEMENT PTE LTD), Contact Category, Group Name, Email, Internet, Business Registration, Peppol ID, GST Registered (Yes/No), and GST Registration. There are also fields for Remarks, Account Receivable (12010 Maintenance Contribution Receivable), and Account Payable (22060 Trade Creditors). A blue arrow points from the 'Supplier' menu item to the '1 - General' tab. The 'Finance' menu item is also highlighted.

Note : Update the supplier information in all 3 sections.